

平成 3 1 年 度

流山市外国語指導助手 (ALT) 募集要項

流山市教育委員会

Seeking Assistant Language Teachers for elementary and junior high schools

The Nagareyama City Board of Education is currently looking for enthusiastic and dedicated assistant language teachers for elementary and junior high schools.

教育委員会では、市内小中学校に勤務する外国語指導助手を募集します。

- 応募資格 英語を主言語とする外国籍の方で、大学の学士号以上の資格を持ち、日本での英語教育に熱意があり、日本語での日常会話ができる方。
- 応募方法 所定の申込書（写真添付）、英文の履歴書、在留カードの写し（両面）、卒業証書や免許等の写し、エッセイを添えて申し込み期間内に直接持参又は郵送。（申込書は教育委員会指導課ホームページよりダウンロード可能）
- 応募期間 2018年12月3日（月）～2019年1月7日（月）
- 応募先 〒270-0192 千葉県流山市平和台1-1-1
流山市教育委員会 指導課
TEL 04-7150-6105 FAX 04-7150-0809
- 採用人数 若干名 ※ 選考後、欠員が生じた場合の採用となります。
- 雇用期間 2019年4月1日～2019年9月30日
（但し、10月以降更新有り。2020年4月からは再契約）
- 勤務時間 1日 7時間
- 給 与 月額 328,800円（見込み）
- 選考方法 (1) 第1次審査は、書類審査で行います。
*審査結果は、2019年1月18日までに、応募者全員に発送します。
(2) 第2次審査は、2019年1月30日（水）面接、マイクロティーチング（模擬授業）を実施します。
*第2次選考の詳細は、第1次審査を通過した応募者に郵送にて通知します。
*第2次選考会場は、流山市役所です。
- 合格発表 選考結果については、おおむね2019年2月下旬ごろ、郵送にて通知します。

**Seeking Assistant Language Teachers for elementary and junior high schools
2019 - 2020**

The Nagareyama City Board of Education is currently looking for enthusiastic and dedicated assistant language teachers for elementary and junior high schools.

Requirements (ES and JHS ALTS):

- English: native English speaker preferred
- Japanese: daily conversational or higher preferred
- Must have a university degree
- Teaching experience and writing ability preferred
- Must be enthusiastic about teaching English to children

Job description and responsibilities (ES):

- Teach English to students in grades 1 through 6
- Actively participate in English activities and support homeroom teachers in lesson planning and classroom instruction.
- Eat lunch with students and interact with them outside of class.

Job description and responsibilities (JHS):

- Actively participate in English activities and cooperate with Japanese English teachers in lesson planning and classroom instruction.
- Eat lunch with students and interact with them outside of class.
- Participate in special events and extracurricular activities.

Working time : Monday – Friday 8:00-16:00 5 days a week

Salary : Approximately 328,800JPY per month

Employment period: April 1st 2019- September 30th 2020
(contracts are renewed for another 6 months in October)

Application: Please send the following to the Nagareyama City Board of Education (Shidoka) by the **January 7th**. Only fully completed applications will be considered.

- Nagareyama City *moushikomisho* (in Japanese) with photo attached
- English CV
- Short essay (attached)
- A copy of your residence card (front and back)
- A copy of any qualifications / certificates

(Nagareyama City *moushikomisho* can be downloaded from the Board of Education Shidoka homepage <http://www.city.nagareyama.chiba.jp>)

Application period: December 3rd 2018(Monday) - January 7th 2019 (Monday)

Screening method:

- 1) Successful applicants will be contacted for an interview by January 18th 2019.
- 2) Interviews will be held on Wednesday, January 30th in Nagareyama City Hall.
- 3) Successful interviewees will be contacted as positions become available following interviews.

Selection results announced: Posted sometime in late February.

Address: Nagareyama City Board of Education Shidoka
1-1-1 Heiwadai, Nagareyama-shi, 270-0192

For More Information: Call: 04-7150-6105
Fax: 04-7150-0809
Email: shidou@city.nagareyama.chiba.jp

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Nagareyama City Board of Education
2019 – 2020 Assistant Language Teachers for elementary and junior high schools
Application Essay

What are your views on English education in Japan and the role of an ALT?